

AX Travel Management GmbH is a member of BTU. We have been a proud member of the American Express Global Business Travel Partner Network since 2011. American Express Global Business Travel Network provides end-to-end corporate travel management for companies of all sizes and across all industries. We offer the Best in Class Corporate Travel servicing in Austria.

To support our international team, we are looking for a  
**Travel Consultant (m/f/d)**

**Your key responsibilities:**

- Sales- and service oriented travel support within an international and multicultural environment
- Travel offers for global flight and train itineraries within the clients' systems
- Hotel- and car rental bookings
- Flight bookings as well as rebookings/reissues in Amadeus; refund calculations

**Your profile for success:**

- Proficient knowledge of a travel computer reservation system (CRS) – preferably "Amadeus"
- Positive completion of Travel agent apprenticeship (desirable)
- Min. 2 years experience as a travel agent (or related profession)
- Excellent spoken and written English (the office language is English)
- Very good geographical knowledge
- Motivated and communicative personality who loves to service international customers

**Our offer:**

- Varied and responsible work
- Positive and supportive working climate within a professional, international team
- Full-time job with 38,5 hours per week
- Modern office in Vienna, Home Office is possible
- Attractive terms for private holiday bookings and special conditions at Turmöl-Tankstellen
- Minimum salary as per collective agreement for travel agencies
- Excess payment depending on qualification and education possible
- We are the leading business travel agency in Austria. Our owner is a Top-5-Bank in Austria.

**Are you excited?** We look forward to receiving your application, please send your documents via e-mail to Ms Nadine Bieber ([nadine.bieber@ax-travel.at](mailto:nadine.bieber@ax-travel.at)).

BTU Business Travel Unlimited Reisebüro Ges.m.b.H.  
Stella-Klein-Löw-Weg 13, 1020 Wien  
[www.btu.at](http://www.btu.at) / [www.ax-travel.at](http://www.ax-travel.at)

Place of work:

This department of AX Travel Management GmbH is located in the premises of VIC (Vienna International Centre): Wagramer Str. 5, 1400 Wien as well as our Headquarter (address see above).